RICHARD JONES

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Professional Profile

An enthusiastic Web Development graduate, who enjoys being part of, as well as leading, a successful and productive team. Quick to grasp new ideas and concepts, and to develop innovative and creative solutions to problems. Able to work well on own initiative and can demonstrate the high levels of motivation required to meet the tightest of deadlines. Even under significant pressure, possesses a strong ability to perform effectively. A strong communicator, skilled at forming and maintaining effective working relationships with people at all levels.

Education

m BSc Web Development, University of Salford

2016-2019

MODULES COMPLETED

Website design (HTML/CSS & JavaScript), Computer networks (Hardware & software), Database Design (Microsoft Access & MySQL)

m Pitman Training 2016-2017

m Pendleton College 2013-2015

m Eccles College 2012-2013

m Irlam and Cadishead High School 2007-2012

Career Summary

Food Caterer | Victoria Warehouse, Trafford Park

2017-2018

KEY ACHIEVEMENTS

· Consistently delivered a customer-centric approach and received 100% customer satisfaction

RESPONSIBILITIES

- Demonstrated strong analytical skills by monitoring stock levels, ensuring the availability of all products to satisfy current and anticipated demands
- Gained experience in developing strong organisational and time management skills
- Ensured standards of hygiene were maintained in line with health and safety regulations
- Working as part of a team delivering exceptional catering services at events

lill Usher | Lowry Theatre, Salford Quays

2014-2016

KEY ACHIEVEMENTS

• Delivered high-quality service to all customers, ensuring their needs were met

RESPONSIBILITIES

- Led the verification of theatre tickets, directing customers to their assigned seats
- Consistently achieved sale targets by identifying up selling opportunities and delivering exceptional customer service
- Demonstrated advanced conflict resolution and communication skills to resolve complaints and issues

| Warehouse Operative | Party Delights, Irlam

2019-date

KEY ACHIEVEMENTS

• Consistently met the required number of orders to be picked for each day and was awarded being one of the top pickers.

RESPONSIBILITIES

- Locate and retrieve orders according to quantity, size etc. and placing them on the shelves.
- Adhere to health and safety policies and quality standards with health and safety regulations for working in the warehouse.
- Checking and packing multiple orders, verifying the contents needed for each, to then be packaged and shipped out to the required location.